



# ***Staff and Volunteer Referee Check Consent Form***

## **USE**

This document should be used in conjunction with the template local church 'Child-Safe Policy' (v 2013 or subsequent editions) and applicable Conference & AUC / NZPUC policy. It is intended for use with applicants who are being appointed for the first time, after a long period of absence, or when the relevant appointing authority, church body, or nominating officers know little of the applicant's background.

## **PURPOSE**

The purpose of this form is to enable the local Church and/or Church-sponsored activities and programs to conduct Referee Checks with staff and volunteers who are proposed to work with children and young people in the Church's environments.

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# Referee Check Consent Form

*A relevant appointing authority (such as a Church board), church body, or nominating officers (such as a selection, nominating, or appointment committee) may request applicants for roles and positions working with children, young people or vulnerable adults to complete this form.*

*This form will be stored securely and privately by the Team Leader and/or other Church officers designated to do so. In accordance with legislated privacy principles, personal information is not used for purposes other than which it is collected and not shared with any other organization.*

## Staff / Volunteer Details

First name \_\_\_\_\_ Middle name(s) \_\_\_\_\_

Surname \_\_\_\_\_ Maiden name (if applicable) \_\_\_\_\_

Date of Birth (or age in whole years) \_\_\_\_\_

Current address (residential or mailing) \_\_\_\_\_

\_\_\_\_\_ P/Code \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_ @ \_\_\_\_\_

## Claim for position

Describe how your interests and or experiences relate to working with children or young people: \_\_\_\_\_

\_\_\_\_\_

What qualities or aptitude do you think you possess for working with children or young people: \_\_\_\_\_

\_\_\_\_\_

What attracts you, if anything, to the role / position you are being considered for:

\_\_\_\_\_

\_\_\_\_\_

## Referees

Please provide two referees (not relatives) who would be willing to comment on your suitability for working with children or young people. If you currently work in or have recently left a position (paid or voluntary) working with children or young people, one referee must be provided from that organization who is able to comment on your current work or recent departure from such position.

	Referee 1	Referee 2
Name:	_____	_____
Phone:	_____	_____
E-mail:	_____	_____
Position:	_____	_____
How known	_____	_____
How long known:	_____	_____

## Consent

Please tick each box and sign to indicate your understanding and agreement with each statement and the truthfulness of information provided on this form.

☐ I give permission for relevant Appointing officer(s) of the local Seventh-day Adventist Church or applicable officer, Authority or Body of a Church-sponsored activity or program within the AUC or NZPUC and its constituent Conferences across Australia or New Zealand to contact the referees named herein in order to conduct a Referee Check.

☐ Information provided by me on this form is given truthfully, honestly, and accurately so far as I am aware.

☐ I am aware and agree that the Referee Check is confidential.

Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Witness name (print) \_\_\_\_\_

Witness signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_